



PONDICHERRY UNIVERSITY, PUDUCHERRY

TENDER NO. PU/EW/Tender/Plumbing & Carpentry / 2017-18/ DATED: 13.10.2017

TENDER DOCUMENT

For

FOR SUPPLY OF PLUMBING AND CARPENTRY MATERIALS TO PONDICHERRY UNIVERSITY FOR A PERIOD OF ONE YEAR

DATE OF ISSUE OF TENDER FORM WITH DOCUMENT:	13.10.2017
DATE & TIME OF PRE BID MEETING:	30.10.2017 upto 15:00 Hrs
DATE & TIME FOR SUBMISSION OF TENDER DOCUMENT:	From 13.10.2017 to 30.10.2017 up to 3:00 PM
DATE & TIME FOR OPENING OF TENDER DOCUMENT:	On 30.10.2017 upto 15:00 Hrs



PONDICHERRY UNIVERSITY
R.V. NAGAR, KALAPET, PUDUCHERRY – 605 014

No. PU/EW/Tender/Plumbing & Carpentry / 2017-18/

Dated: 13.10.2017

**“NOTICE INVITING TENDER FOR SUPPLY OF PLUMBING AND CARPENTRY
MATERIALS TO PONDICHERRY UNIVERSITY”**

Pondicherry University, Puducherry invites bids from reputed, experienced and financially sound Companies/Firms/Agencies for supply of Plumbing and carpentry items as per the price bid form enclosed. The quantum of requirement may vary during the period of contract. Those who are in the similar business for the three years and providing the same service to Central/State Govt. or autonomous bodies may send their bids both Technical and Commercial in sealed envelopes.

2. The interested Companies/Firms/Agencies may send their bid complete in all respect along with Tender Fee of Rs. 1,500/- and Earnest Money Deposit (EMD) of Rs. 24,000/- in the form of Demand Draft issued in favour of The Finance Officer Pondicherry University, Puducherry, drawn on any scheduled bank payable at Pondicherry and other requisite documents to the undersigned duly superscripted “*Bid for Tender No PU/EW/Tender/Plumbing & Carpentry / 2017-18/*” before 15.00 hrs on 30.10.2017. The bids received after this deadline shall not be entertained under any circumstances whatsoever. In case of postal delay Pondicherry University will not be responsible.

NOTE : The EMD and Tender Fee draft should be put in the envelope containing Technical Bid failing which the tender shall be rejected forthwith.

4. The sealed envelopes are to be deposited in the tender box placed at the office of Executive Engineer PU, Puducherry or may be sent through registered/speed post addressed to The Executive Engineer, Pondicherry University, R.V. Nagar, Kalapet, Puducherry – 605 014.

Bids sent by COURIER will not be entertained.

5. Bids will be opened on 30.10.2017 at 15.00 hrs. in the presence of bidders or their authorized representatives who wish to participate in the bidding process. If the opening date happens to be a closed day/holiday, the tender will be opened on the next working day.

6. Any future clarification(s) and / or corrigendum(s) shall be communicated by the Executive Engineer through the website www.pondiuni.edu.in

7. Pondicherry University, Puducherry reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Executive Engineer, Pondicherry University, Puducherry in this regard shall be final.

Executive Engineer

GENERAL INSTRUCTIONS TO THE BIDDER

1. The tender is “Two Bid’ document. The technical bid should contain all the relevant information and desired enclosures in the prescribed format along with Tender Fee & Earnest Money Deposit (EMD). The financial bid should contain only commercial document. In case, any bidder encloses the financial bid within technical bid, the same shall be rejected summarily.
2. The Technical bid must accompany with the tender fee of Rs. 1,500/- in form of Demand Draft in favour of The Finance Officer, Pondicherry University, Puducherry. The tender document fee is non-refundable, non-adjustable and non-transferable and is payable through a demand draft on any scheduled bank drawn in favour of the **“The Finance Officer, Pondicherry University” payable at Puducherry.**
3. The Tenders should be **typewritten or handwritten** but there should not be any overwriting or cutting. Correction, if any, shall be made by neatly crossing out, initialling, dating and rewriting. **The name and signature of bidder’s authorized person should appear on each page of the application. All pages of the tender document shall be numbered and submitted as a package along with forwarding letter on agency’s letter head.**
4. The Contracts concluded as a result of this Tender Inquiry shall be governed by the ‘Terms & Conditions’ and other relevant instructions as contained in this Tender Document.
5. The prices/rates quoted should be indicated in words as well as in figures. In case of any discrepancy, lower amount/rates shall be considered as valid.
6. Bidders are requested to quote their prices on a firm & fixed basis for the entire period of the Contract. Bids of the firms received with prices quoted on variable basis shall be rejected without assigning any reasons and no communication in this regard shall be made.
7. Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional tender shall be rejected summarily.
8. Bidders are requested to enclose a copy of their valid certificate of PAN No., GST No. or any other document as requested by the university with their tender.
9. Tenders received without Tender Fee and EMD amount by way of demand draft in favour of The Finance Officer, Pondicherry University, Puducherry will not be considered at all and shall be summarily rejected.
10. Refund of Earnest Money Deposit: The EMD submitted by unsuccessful bidders shall be returned to them without any interest whatsoever, within 15 to 90 days after conclusion of the contract with successful bidder. The EMD submitted by successful bidders shall be returned to them after the successful bidder deposits the performance security according to conditions stipulated in the bid document.

11. Bidders may note that if the date of tender opening given in this Tender Document is declared to be a gazetted holiday, the tender shall be opened on the next working day at the same timing. In such an event the closing hours for receipt of tenders in Pondicherry University will stand automatically extended up to 15.00 hours of the next working day in the Government offices.
12. Late/delayed tenders received in Pondicherry University due to any reason whatsoever will not be accepted under any circumstances.
13. At any time prior to date of submission of tender, Tender Inviting Authority may, for any reason, or decision, modify the terms & conditions of the tender document by a corrigendum displayed on the website of Pondicherry University, Puducherry (www.pondiuni.edu.in). In order to provide reasonable time to take the amendment into account in preparing their bid, Tender Inviting Authority may or may not, at his discretion, extend the date and time for submission of tenders.
14. Tendering firms are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date as specified in the Schedule. **The name and address of the representative authorized to attend the opening of the tender on behalf of a tendering firm should be indicated in the tender. The representative so deputed should also bring with him a letter of authority from the firm for having been authorized to be present at the time of opening of tender. Only one representative per firm shall be permitted to attend the opening of the tender.** The name and address of permanent representative of the firm, if any, should also be indicated in the tender.
15. **DOCUMENTS COMPRISING THE BID:**

The bids prepared by the bidder shall comprise of (1) The Technical Bid and (2) Financial Bid:

TECHNICAL BID: - To qualify in the Technical bid the firm should have the minimum eligibility criteria as under and the firm in this regard must submit the following documents in support of their eligibility criteria –

- (a) Duly filled format of Technical Bid as per **Annexure “1”**.
- (b) Copy of constitution or legal status of the sole proprietorship/ firm/agency etc.
- (c) Financial status: - The average annual turnover in similar jobs, of the firm should not be less than 10 Lakhs in the last three years. Copies of profit & loss account and balance sheets duly authenticated by a Chartered Accountant for the last three years should be enclosed.
- (d) Experience of 03 years or more.
- (e) The technical bid should be accompanied by Demand draft of Rs. 1,500/- (non-refundable) against tender fee and Demand Draft of Rs. 24,000/- (refundable) for EMD/bid security.
- (f) Copy of Income Tax Return Filed Acknowledgements for last Three years.
- (g) Copy of PAN Card.

- (h) Copy of GST registration certificate.
- (i) Details of clients where similar services are presently provided by the agency separately for govt. and private clients.
- (j) The bidder must have a running shop for three years or in similar business of supply in Govt. institutions/PSU's/Autonomous Body. Necessary supporting documents like registration of shop, work orders, work completion certificate etc. for last three years to this effect must be submitted along with the offer.
- (k) Authorization letter/certificate (if required) from original manufacturer of the product.
- (l) Broachers, original technical catalogue with detailed specification and picture of the product offered.
- (m) The bidder must submit an affidavit duly certified by the notary at the location of the Agencies/Head quarters or at Pondicherry that the bidder has never been black listed or punished by any court for any criminal offence/breach of contract and that no police/vigilance enquiry/criminal case is pending.
- (n) All the materials must be in ISI standard.

FINANCIAL BID: - The financial bid shall contain:

- (a) Price Bid Form [as per Annexure – 2]

16. **SUBMISSION OF BIDS**

15.1 SEALING AND MARKING OF BIDS: The bidder shall wax seal the EMD, the Technical Bid and the Financial Bid in separate envelopes and keep them in a bigger wax sealed envelope. The envelope containing the EMD shall bear the name “EMD for Tender No”. The envelope containing the Technical Bid shall bear the name “TECHNICAL

BID for Tender No”. The envelope containing the Financial Bid shall bear the name “FINANCIAL BID for Tender No” on the envelope for avoiding any mismatch.

15.2 The bigger envelope containing EMD, technical bid and financial bid in separate envelopes shall be:

- (a) Addressed at the following address:

The Executive Engineer,
Engineering wing,
Pondicherry University,
R.V.Nagar, Kalapet,
Puducherry – 605 014.
- (b) All the envelopes shall bear the Tender name, the tender number and the words ‘DO NOT OPEN BEFORE’ (due date & time).
- (c) The envelopes shall indicate the name and address of the bidders to enable the bid to be returned unopened in case it is declared ‘late’ or rejected.
- (d) Bids shall be delivered in person and shall be dropped in the tender box placed in the office of the Executive Engineer, PU Puducherry or shall be sent by

Registered/Speed Post. **Bids sent by COURIER will not be entertained.** The Purchaser shall not be responsible if the bids are delivered elsewhere.

- (e) Venue of Tender Opening: Tender will be opened in the office of the Executive Engineer, PU Puducherry at 15.00 hrs. on the due date. If due to administrative reason, the venue/ time of bid opening is changed, it will be displayed prominently on the notice board of the office of the Executive Engineer, Pondicherry University.

16. BID PRICES:

- 16.1 The bidder shall give the total composite price inclusive of all levies and taxes (inclusive of taxes) as per price schedule given in Annexure-2. The offer shall be firm and in Indian Rupees only. No foreign exchange will be made available by the university.
- 16.2 The prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.

17. TECHNICAL EVALUATION:

- 17.1 Detailed technical evaluation shall be carried out by Technical Evaluation Committee pursuant to conditions in the tender document to determine the substantial responsiveness of each tender. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms and condition of the tender without any material deviation. The University determination of bid's responsiveness is to be based on the contents of the bid itself without recourse to extrinsic evidence. The Institute shall evaluate the technical bids also to determine whether they are complete, whether required sureties have been furnished, whether the documents have been properly signed and whether the bids are in order.
- 17.2 The technical evaluation committee may call the responsive bidders for discussion or presentation to facilitate and assess their understanding of the scope of work and its execution. However, the committee shall have sole discretion to call for discussion/presentation.
- 17.3 Financial bids of only those bidders who qualify the technical criteria will be opened, provided all other requirements are fulfilled.
- 17.4 A bid determined as substantially non-responsive will be rejected by the University and shall not subsequent to the bid opening be made responsive by the bidder by correction of the nonconformity.
- 17.5 The Pondicherry University shall have right to accept or reject any or all tenders without assigning any reasons thereof.
- 17.6 Demonstration of Samples: Samples of product offered must be submitted at the time of opening of technical bid before the technical bid evaluation committee. Financial bids of only those products will be opened samples/specifications of which are found fit for use by the technical bid evaluation committee. However, the committee may call for the samples at any point of time.**

18. FINANCIAL EVALUATION:

- 18.1 The financial bid shall be opened of only those bidders who have been found to be technically eligible as enumerated under clause 17. The financial bids shall be opened in presence of representatives of technically eligible bidders, who may like to be present. The University shall inform the date, place and time for opening of financial bid.
- 18.2 The Financial Bids of unsuccessful bidders would not be opened and destroyed.
- 18.3 The rates must be quoted per job basis. Agency shall include in its price all taxes and other costs while quoting for the tender, in “Annexure-2: Price Bid” to be kept in Envelop No. 2. Income Tax will be deducted at source from the bills as applicable. The Agency needs to furnish its PAN number.
- 18.4 Arithmetical errors shall be rectified on the following basis. If there is a discrepancy between the unit price and total price that is, the unit price shall prevail and the total price shall be corrected by the university. If there is a discrepancy between words and figures, the lesser amount shall be considered as valid. If the Supplier does not accept the correction of the errors, his bid shall be rejected.
- 18.5 The evaluation and comparison of responsive bids shall be done on the price offered inclusive of Levies & all Taxes. as indicated in the Price Schedule in Annexure-“2” of the Bid Document.
- 18.6 The Pondicherry University does not bind himself to accept the lowest bid or any bid and reserves the right of accepting the whole or any part of the bid or portion of the job offered; and the bidder shall provide the same at the rates quoted. The Pondicherry University Patna reserves the right to reject any or all offers received in response to tender or cancel or withdraw the tender notice without assigning any reason, whatsoever.

19 AWARD OF CONTRACT: PLACEMENT OF ORDER

The Pondicherry University shall consider placement of orders for jobs on those bidders whose offers have been found technically, commercially and financially acceptable. The Pondicherry University reserves the right to counter offer price(s) against price(s) quoted by any bidder.

20. PERFORMANCE BANK GUARANTEE & EXECUTION OF CONTRACT:

- 20.1 Firm whose offer is accepted will have to furnish Performance Bank Guarantee of an amount equal to 10% of the value of contract, in favour of The Finance Officer, Pondicherry University, Puducherry issued by any scheduled bank.
- 20.2 The performance Bank Guarantee submitted should be valid for 15 months.
- 20.3 The Performance Bank Guarantee shall be refunded within 15 to 90 days after completion of the contract as per order, or after the expiry of contract on satisfactory completion of the same whichever is later.
- 20.4 No interest will be paid on Performance Bank Guarantee/ EMD.
- 20.5 In case of breach of any terms and conditions of the contract or on unsatisfactory performance, the security deposit shall be liable forfeited by Executive Engineer, Pondicherry University, Puducherry and his decision shall be final.

TERMS & CONDITIONS OF CONTRACT

1. The bidders are expected to read carefully all the terms and conditions of the tender documents and their submission will be taken as consent to abide.
2. If the bidder gives deliberately wrong information to create conditions for acceptance of the tender, Executive Engineer, Pondicherry University, Puducherry, reserves the right to reject such tenders without assigning any reason. Not more than one tender will be submitted by one bidder for the same work. Legal action will be taken for furnishing wrong information.
3. **Manner of Submission of Tender:** The bidding should be done on two bid method viz 1) Technical Bid & 2) Commercial / Price Bid. The bidders should ensure that the Technical bid complete in all respect and containing the required enclosures (attested Photocopy) is sealed in a separate envelop and the commercial bid sealed in a separate envelop & both the sealed envelopes are kept and sealed in a suitable size of envelop. All envelop will be address to The Executive Engineer, PU, Puducherry. The Sealed Technical bid Envelop of all bidders will be opened first. Only the Commercial bids of those who have furnished all the valid documents will be opened.
4. **Language:** The language of the Tender shall be in English.
5. **Documents to Accompany Tender:** The Bidder shall submit the Documents mentioned in the clause 16 of General Instructions to the Tender.
6. The firm / agency must have requisite trade and other licenses to do the business of Surgical & Medical Equipment & Instrument for which the bid is being made.
7. **Earnest Money Deposit:** Each Tender must be accompanied with “Earnest Money Deposit” in the form of Demand Draft, as mentioned in the Notice Inviting Tender.
8. **Forfeiture of Earnest Money:-**
 - a. If the Bidders withdraw their Bids after opening of the same or the successful bidders withdraw their Bids after approval of their rates.
 - b. If the successful bidders fails supply or refused either partial or total offer (Acceptance) made by The Executive Engineer, PU, Puducherry.
10. **Return of Earnest Money :-**
 - a. After finalization of the Tender, the deposited Earnest Money will be returned back to the unsuccessful bidders.
 - b. On receipt of Security Deposit, the deposited Earnest Money will be returned back to the successful Bidders.
11. **Deposition of Security Money:-** The Selected bidders must deposit the requisite amount of Security Money (10% of the approximates value of accepted items) within the stipulated date specified in the acceptance letter. The approved firm shall deposit the Security Money in the form of Demand Draft/Bank Guarantee payable at Pondicherry duly pledged in favour of The Finance Officer, Pondicherry University, Puducherry.

12. Forfeiture of Security Money :-

- a. In the event of failure to supply or maintain the goods/articles/equipment / instruments as per Work Order within the stipulated period, the security deposit may be forfeited.
- b. In that event, supply of the said material may be taken from the next lowest bidder vide the same Work Order at contractors risk and cost without any farther reference, so that the loss incurred would be recoverable from the Security Deposit of the said contractor or from any sum due of which may become due to the contractors.
- c. If any material is damaged by the approved firm, cost of the same will be deducted from the deposited Security money of the contractor.

13. **Refund of Security Deposit** - After successful completion of entire supply and period of maintenance Security Deposit will be refunded within the six months if not extended for further period.

14. Submission of Documents:-

- a. Each Tender must accompany attested photocopy of Pan Card, Trade License, Sales Tax Clearance Certificate / GST Registration Certificate, and Experience Certificate.
- b. The bidder must submit attested photocopy of Income Tax and Sales Tax for last three years.
- c. In case of SSI unit, current SSI certificate must be deposited by the bidder along with his Tender which is issued in favour of the bidder for this type of jobs.
- d. In case of Co-operative Society Limited, Companies etc. this type of jobs must be included in the object of their By-laws or MoA as the case may be.

15. It must be mentioned clearly whether bidder is manufacturer/sole manufacturer/ Authorized agents for the items for which he is quoting.

- a. **Manufacturer** must add a certificate that item(s) is manufactured by them as per range of products.
- b. **Sole Manufacturers** must add a certificate that they are the sole manufacturer of the Item for which they are quoting in this tender enquiry & item is /are their proprietary Item in India. The rate certificate is also required from the sole manufactures that the Rates quoted are the same as they quote to other State/Centre Govt. and DGS & D for the similar item(s) and these are not higher than those quoted by them.
- c. **Authorized agents** must submit an authority letter from their Manufacturer/Principals on the letter head of the manufacturer/principals. The authorization letter must give/mention the purpose for which it will be allowed. The validity period of the authorization letter must be mentioned to the authority letter otherwise letter will be liable to rejection.

16. Submission of the Tender:-

- a. Bidder at their own cost shall have to submit Tender at the office of Executive Engineer, PU Puducherry within the schedule date and time as mentioned in the Tender Notification No. **PU/EW/Tender/Plumbing & Carpentry / 2017-18/ Dated 13.10.2017.**

- b. The said sealed documental bids will be opened by the Tender Committee in presence of the Bidders or representative of the Bidders who may be present in the opening date & time.

17. Rates :-

- a. Rates should be clearly quoted in both in figures and words in respect of each item. Rate should be quoted inclusive of GST. All corrections must be initialled.
- b. **Rate should be quoted for all items in details as described in the tender schedule otherwise tender will be rejected.**

18. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof, or in the event of absence of any partners, it must be signed on his behalf by a person holding "Power of Attorney" authorizing him to do so. Such "Power of Attorney" is to be produced with the Tender and in the case of the firm, carried on by one member of Joint Family, it must be disclosed that the firm is duly registered under the 'Indian Partnership Act'.

19. Necessary proof as to the financial status of the individual and firm tendering is to be attested and submitted.

20. Tender Form with all relevant papers in details shall be essential part of the bid.

21. Before submission of the Tender, Bidder shall sign each page of his Tender and all of its relevant papers with date. The additional alternative and or subtractive clause (if any) shall also to be signed by the Bidder.

22. Delivery Period: 30 days from the date of issue of work order/supply order. PU Puducherry reserves the right to place one or more supply order for the quantity mentioned against each item in price bid depending upon the requirement.

23. Payment: 100% Payment will be made by accounts department after delivery of goods against each order on submission of invoices in triplicate along with inspection report, original copy of work order/supply order and receipt voucher of central stores.

24. Warranty: - The goods/stores/articles/furniture supplied by result of this contract/supply order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained /mentioned against each item in the tender document/supply order. The seller guarantees that the said goods/stores/articles/ furniture would continue to confirm to the description and quality aforesaid for a period of 12 months from the date of delivery/installation of the said goods/stores/articles/furniture to the buyer or 15 months from the date of shipment/dispatch from the sellers work, whichever is earlier.

25. Option Clause: - During the currency of the contract, the buyer (PU Puducherry) can exercise an option to procure an additional 50% of the original contracted quantity in accordance with the same terms & conditions of the present contract. This will be applicable within currency of contract. The Bidder is to confirm the acceptance of the same for inclusion in the contract. It will be entirely the discretion of the Buyer to exercise this option or not.

26. Repeat Order Clause: - The buyer (Pondicherry University ,Puducherry) can order up to 50% quantity of the items under the present contract within six months from the date of supply/successful completion of the work, the cost, terms & conditions remaining the same. The bidder is to confirm acceptance of this clause. It would be entirely the discretion of the buyer to place the repeat order or not.

27. **The quantity as per the Annexure “2” may be revised upward/downward subject to the requirement of the Pondicherry University. Any minor deviation or variation will bear no financial effect.**
28. **Disputes:-** In the event of any dispute or disagreement arising between the contractors and any other department of PU Puducherry with regards to the interpretation of “Terms & Conditions” stipulated herein or in the contract done, the same shall be referred to the Executive Engineer, PU Puducherry whose decision will be final and binding upon the contractor.
29. Rate must be valid for a period of 1 year, which, if the University authority desires, may be extended for further period issuing proper notification.
30. Acceptance of lowest tender is not obligatory.
31. The Pondicherry University, Puducherry reserves all rights to accept or reject any Tender without showing any reason.
32. Regarding Supply of materials, Abnormal Low Rate or Abnormal High Rates (in comparison to the market Rate) will not be considered.
33. Submission of the Tender by a bidder shall be taken to signify his acceptance of the above terms and conditions. Alterations, overwriting or erasures of any terms and conditions are not permitted.
34. Canvassing in any form is strictly prohibited and the bidders who are found canvassing are liable to have their tenders rejected out rightly.
35. The contract is for a period of one year.

Executive Engineer

I/We submit this tender after reading the tender notice, instruction of terms and conditions contained herein and accepted by me/us.

Dated:

Address:

Mobile Number:

Signature of the tenderer
(with seal)

TECHNICAL BID FORMAT

1	Name of the firm/company/proprietary concern registered	
2	Copy of constitution or legal status of the sole proprietorship/ firm/agency etc.	
3	Address of registered office	
4	Address of the office at Pondicherry (if any)	
5	Telephone Nos./Fax/E-mail at Pondicherry	
6	Specify your firm/company is a manufacturer/ authorised dealer/ distributor/ Agency	
7	Earnest Deposits money (EMD) Yes/No	
8	EMD Details DD/Bank Guarantee No. Dated Drawn on Bank Amount- (Rupees.....)	
9	Banker of Company/ Firm/agency with full address (Attach certified copy of statement of A/c for the last years) Telephone Number of Banker	
10	PAN / GIR No. (Attach attested copy)	
11	GST Reg. No. (Attach attested copy)	
12	Proof of financial status in form of audited balance sheet for the last three financial years. Average annual turnover must be at least Rs. 10 Lakhs Only.	
13	Copy of Income Tax Return Filed Acknowledgements for last Three years.	
14	Original Technical Catalogue of the quoted model (enclose) (If applicable)	
15	Experience of 03 years or more.	
16	Whether rates are quoted as per format mentioned in the Bidding Document or not.	
17	Whether rates quoted are inclusive of all taxes or not.	

18	Have you previously supplied these items to any government / private organization? If yes, attach the relevant poof. <i>(Also provide an affidavit that you have not quoted the price higher then previously supplied any government institute or MRP)</i>	
19	Acceptance of terms & conditions attached (Yes/No). Please sign each page of terms and conditions as token of acceptance and submit as part of tender document.	
20	The bidder must have a running shop for three years or in similar business of supply in Govt. institutions/PSU's/Autonomous Body. Necessary supporting documents like registration of shop, work orders, work completion certificate etc. for last three years to this effect must be submitted along with the offer.	
21	Samples of product offered (Submitted or Not) (If applicable)	
22	Enclose an affidavit duly certified by (enclosed/Not enclosed) the notary at the location of the Agencies/Head quarters Pondicherry that the bidder has never been black listed or punished by any court for any criminal offence/breach of contract and that no police/vigilance enquiry/criminal case is pending.	

(Signature of Authorised Person)

(Name)

(Designation)

Name of Firm/Company/Agency

Contact Details

PRICE BID FORM

To,
The Executive Engineer,
Engineering wing,
Pondicherry University

Dear Sir,

1. I/Wesubmitted the bid for Tender No. PU/EW/Tender/Plumbing &Carpentry / 2017-18/ dated 22.12.2014 for “supply of Plumbing and Carpentry I Items” of PU Puducherry.
2. I/We thoroughly examined and understood instructions to tenders, scope of work, terms & conditions of contract given in the tender document and those contained appendix of Terms & Conditions of contract and agree to abide by them.
3. I/We hereby offer to supply at the following rates. I/We undertake that I/We are not entitled to claim any enhancement of rates on any account during the tenure of the contract.

Sl. No.	Product with Description	Unit	Qty.	Make & Model No.	Price per unit	Taxes (Including all @ %.)	Price per Unit (inclusive of all taxes)	Total Amount	Total Amount in words
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h = f + g)	(i=dxh)	(j)
PLUMBING ITEMS									
1	2” ASTM pipe	Each	40M						
2	2” ASTM elbow	Each	50Nos						
3	2” ASTM tee	Each	40Nos						

4	2" ASTM valve	Each	20 Nos						
5	2" ASTM FTA	Each	20 Nos						
6	2" ASTM MTA	Each	30Nos						
7	2" ASTM coupling	Each	20 Nos						
8	¾" ASTM MTA	Each	60Nos						
9	¾" ASTM FTA	Each	60Nos						
10	1" ASTM MTA	Each	60Nos						
11	1" ASTM FTA	Each	60Nos						
12	1½" ASTM MTA	Each	60Nos						
13	1 ½" ASTM FTA	Each	50Nos						
14	2" PVC pipe x6Kg	Each	30 M						
15	2" PVC elbow	Each	30 Nos						
16	2" PVC tee	Each	30 Nos						
17	2" PVC bend	Each	30 Nos						
18	2" PVC coupling	Each	30 Nos						
19	2 ½" PVC pipex6Kg	Each	60 M						
20	2 ½" PVC elbow	Each	30 Nos						
21	2 ½" PVC elbow ordinary	Each	30 Nos						
22	2 ½" PVC door tee	Each	30 Nos						
23	2 ½" PVC tee (ordinary)	Each	30 Nos						
24	2 ½" PVC coupling x 6 Kg	Each	30 Nos						
25	2 ½" PVC bend	Each	30 Nos						
26	2 ½" PVC adopter	Each	25 Nos						
27	4" PVC pipe x 4Kg	Each	30 M						
28	4" PVC door elbow	Each	25 Nos						
29	4" PVC elbow ordinary	Each	20 Nos						
30	4" PVC door tee	Each	25 Nos						
31	4" PVC tee ordinary	Each	20 Nos						
32	4" PVC coupling	Each	20 Nos						
33	4" PVC bend	Each	30 Nos						

34	¾ “ GI clamp	Each	100 Nos						
35	1 “ GI clamp	Each	100 Nos						
36	1 ¼ “ GI clamp	Each	60 Nos						
37	1 ½ “ GI clamp	Each	60 Nos						
38	2 “ GI clamp	Each	50 Nos						
39	2 ½ “ GI clamp	Each	50 Nos						
40	4 “ GI clamp	Each	50 Nos						
41	Thread	Each	35Nos						
42	Shellac (in 50ml)	Each	25Nos						
43	PVC paste(in 500ml)	Each	3ltr						
44	ASTM paste(in 500ml)	Each	3ltr						
45	2” GI end cup adopter	Each	20 Nos						
46	M. Seal(in 250gm)	Each	25 Nos						
47	J.K. white cement(in 1kg)	Each	10 Kg.						
48	EWC flush tank	Each	50 Nos						
49	EWC inner Set	Each	50 Nos						
50	2” SS Nail	Each	5 Kg.						
51	EWC handle Set	Each	50 Nos						
52	½” short body tap (Prayag)	Each	150 Nos						
53	½” pillar tap (Prayag)	Each	150 Nos						
54	½” angle valve (Prayag)	Each	150 Nos						
55	½” GI coupling	Each	100 Nos						
56	½” GI x nipple	Each	100 Nos						
57	½” GI 3” pipe nipple	Each	100 Nos						
58	½” connection tube (2ft.)	Each	150 Nos						
59	½” shower Set (Prayag)	Each	150 Nos						
60	½” GI tee	Each	150 Nos						
61	½” GI elbow	Each	100 Nos						
62	½” GI 6” pipe nipple	Each	50 Nos						

63	1/2" GI 12" pipe nipple	Each	50 Nos						
64	1 1/4" waste coupling (PVC prayag)	Each	100 Nos						
65	1 1/4" waste pipe	Each	150 Nos						
66	1 1/2" waste coupling	Each	50 Nos						
67	1 1/2" waste pipe	Each	50 Nos						
68	3/4" ASTM pipe	Each	78M						
69	3/4" ASTM tee	Each	60Nos						
70	3/4" ASTM elbow	Each	60Nos						
71	3/4"x 1/2" ASTM tee	Each	100 Nos						
72	3/4"x 1/2" ASTM elbow	Each	100 Nos						
73	3/4"x 1/2" ASTM reducer	Each	50 Nos						
74	3/4" ASTM coupling	Each	25 Nos						
75	3/4" GI coupling	Each	25 Nos						
76	1" GI coupling	Each	25 Nos						
77	EWC tank washer	Each	50 Nos						
78	Tap washer	Each	5 Pack.						
79	Connection tube washer	Each	5 Pack.						
80	1/2" GI end cap	Each	100 Nos						
81	3/4" PVC end cap	Each	50 Nos						
82	3/4" ASTM end cap	Each	50 Nos						
83	3/4" ASTM valve	Each	100 Nos						
84	3/4" tank ball valve	Each	50 Nos						
85	1" tank ball valve	Each	100 Nos						
86	1" ASTM elbow	Each	70Nos						
87	1" ASTM tee	Each	60Nos						
88	1" ASTM coupling	Each	30 Nos						
89	1" ASTM end cap	Each	25 Nos						
90	1" PVC end cap	Each	25 Nos						
91	1" ASTM valve	Each	60 Nos						
92	1 1/4" PVC pipe x 15 Kg	Each	30 M						
93	1 1/4" PVC elbow	Each	30 Nos						

94	1 ½" PVC pipe x 6Kg	Each	60 M						
95	1 ½" PVC elbow	Each	50 Nos						
96	1 ½" PVC tee	Each	50 Nos						
97	1 ½" PVC end cap	Each	25 Nos						
98	1 ½" ASTM pipe	Each	48M						
99	1 ½" ASTM elbow	Each	60Nos						
100	1 ½" ASTM tee	Each	60Nos						
101	1 ½" ASTM valve	Each	30 Nos						
102	1 ½" ASTM end cap	Each	25 Nos						
103	1 ½" GI end cap	Each	30 Nos						
104	1 ¼" GI end cap	Each	30 Nos						
105	4" PVC grating (circular type)	Each	100 Nos						
106	4" GI clamp	Each	50 Nos						
107	C. I. Bracket for washbasin and sinks	Each	5Set						
108	M.S.holder bat clamp of approved design for 100mm	Each	10Set						
109	M.S.holder bat clamp of approved design for 75mm	Each	10Set						
110	C.I grating 100X100mm door type	Each	100Nos						
111	Shower rose C.P.brass for 15 to 20mm inlet 100mm dia	Each	2Set						
112	C.P.brass toilet paper holder of standard size	Each	5Set						
113	C.P.brass waste 32mm	Each	5Nos						
114	C.P.brass waste 40mm	Each	5Nos						
115	PTMT angle stopcock with flange 15mm	Each	30Nos						
116	PTMT Swiveling shower 15mm	Each	30Nos						

117	PTMT Urinal spreader 15mm	Each	30Nos						
118	15mm nominal bore & 30cm length PVC connection pipe with PTMT nuts	Each	30Nos						
119	15mm nominal bore & 45cm length PVC connection pipe with PTMT nuts	Each	30Nos						
120	15mm spindle	Each	10Nos						
121	15mm spindle metro	Each	10Nos						
122	Two way tap	Each	10Nos						
123	CP brass pillar cock - 15mm nominal bore	Each	10Nos						
124	CP brass bib-cock 15mm dia	Each	10Nos						
125	CP brass bib-cock 20mm dia	Each	10Nos						
126	CP brass stop-cock 15mm dia	Each	10Nos						
127	CP brass stop-cock 20mm dia	Each	10Nos						
128	15mm PTMT bib cock	Each	10Nos						
129	15mm PTMT bib cock with flange (fancy)	Each	10Nos						
130	15mm PTMT bib cock long body with flange	Each	10Nos						
131	15mm dia PTMT stop cock (male thread)	Each	10Nos						
132	20mm dia PTMT stop cock	Each	10Nos						
133	PTMT pillar cock	Each	10Nos						
134	PTMT push cock 15mm dia	Each	10Nos						
135	ASTM pipes -25mm dia	Each	18M						
136	ASTM pipes -32mm dia	Each	18M						
137	ASTM pipes -63mm dia		10M						

138	65mm ASTM. Female threaded adopter	Each	10Nos						
139	32mm ASTM. Female threaded adopter	Each	10Nos						
140	80mm ASTM. Male threaded adopter	Each	10Nos						
141	65mm ASTM. Male threaded adopter	Each	10Nos						
142	32mm ASTM. Male threaded adopter	Each	10Nos						
143	63mm ASTM elbow	Each	10Nos						
144	32mm ASTM elbow	Each	10Nos						
145	75mm ASTM equal tee	Each	10Nos						
146	63mm ASTM equal tee	Each	10Nos						
147	32mm ASTM equal tee	Each	10Nos						
148	15X15mm ASTM brass threaded elbow	Each	10Nos						
149	20X15mm ASTM brass threaded elbow	Each	10Nos						
150	20X20mm ASTM brass threaded elbow	Each	10Nos						
151	25X15mm ASTM brass threaded elbow	Each	10Nos						
152	25X20mm ASTM brass threaded elbow	Each	10Nos						
153	15X15X15 ASTM brass threaded equal tee	Each	10Nos						
154	20X20X25mm ASTM brass threaded tee	Each	10Nos						
155	25X25X15mmASTM brass threaded tee	Each	10Nos						

156	25X25X20mm ASTM brass threaded tee	Each	10Nos						
157	32X32X15mm ASTM brass threaded tee	Each	10Nos						
158	Shellac	Each	1 ltr						
159	CP brass health faucet	Each	10Nos						
160	White vitreous china laboratory sink 450X300X150mm	Each	5Nos						
161	White vitreous china laboratory sink 600X450X200mm	Each	5Nos						
162	Vitreous china flat back wash basin 630X450	Each	5Nos						
163	Vitreous china flat back wash basin 600X480	Each	5Nos						
164	Vitreous china flat back wash basin 400X400	Each	5Nos						
165	Mirror of superior make glass 60X45mm	Each	10Nos						
166	Flushing cistern PVC 10lts capacity (low level)(white) with fittings accessories	Each	20Nos						
167	White plastic seat (solid) with lid C.P. brass hinges and rubber buffers	Each	20Nos						
168	Black plastic seat (solid) with lid C.P. brass hinges and rubber buffers	Each	20Nos						
169	Semi rigid PVC waste pipe for sink & wash basin 32mm	Each	50Nos						
170	Semi rigid PVC waste pipe for sink & wash basin 40mm	Each	50Nos						

171	PTMT waste coupling 31/32mm	Each	50Nos						
172	PTMT waste coupling 38/40mm	Each	50Nos						
173	PTMT ball cock 15mm complete with epoxy coated al.rod & H.D.ball	Each	5Set						
174	PTMT ball cock 20mm complete with epoxy coated al.rod & H.D.ball	Each	5Set						
175	PTMT ball cock 25mm complete with epoxy coated al.rod & H.D.ball	Each	5Set						
176	PTMT ball cock 40mm complete with epoxy coated al.rod & H.D.ball	Each	5Set						
177	PTMT ball cock 50mm complete with epoxy coated al.rod & H.D.ball	Each	5Set						
178	PVC 110mm plain bend with access door	Each	5Set						
179	Pedestal type W.C. pan 580X440mm (European type)	Each	2Nos						
180	White vitreous china clay half stall urinal flat back	Each	1Nos						
181	15mm MS clamp	Each	50Nos						
182	20mm MS clamp	Each	50Nos						
183	25mm MS clamp	Each	50Nos						
184	32mm MS clamp	Each	50Nos						
185	40mm MS clamp	Each	25Nos						
186	50mm MS clamp	Each	25Nos						

CARPENTRY ITEMS

1	Door closer	Each	50 Nos						
2	2 lever door stopper	Each	150 Nos						
3	Martic lock	Each	75 Nos						
4	Multipurpose lock	Each	75 Nos						
5	10" Aluminium aldrop	Each	50 Nos						
6	8" Aluminium tower bolt	Each	25 Nos						
7	6" Aluminium tower bolt	Each	25 Nos						
8	10" Aluminium tower bolt	Each	25 Nos						
9	4" Aluminium tower bolt	Each	25 Nos						
10	2" star screw (Black)	Each	1 Box						
11	1 1/2" star screw (Black)	Each	3 Box						
12	1" star screw (Black)	Each	3 Box						
13	3/4" star screw (Black)	Each	3 Box						
14	PVC wooden plug 6mm	Each	1Pack						
15	3/4" needle nail	Each	5 Kg						
16	1 1/2" needle nail	Each	5 Kg						
17	4" hinges SS	Each	60 Nos						
18	3" hinges SS	Each	30 Nos						
19	1" wooden nail	Each	3 Kg						
20	2" steel nail	Each	5 Kg						
21	1 1/2" steel nail	Each	5 Kg						
22	2" wooden nail	Each	2 Kg						
23	6" aluminium handle	Each	50 Nos						
24	6" m.s. hooks	Each	100 Nos						
25	4" aluminium padlock	Each	40 Nos						
26	SH fevicol (in 500gm)	Each	3Kg						
27	SR (in 500gm)	Each	2Kg						
28	Anabond (in 100gm packet)	Each	10 Pack						
29	1" PVC bush	Each	50 Nos						
30	Stapler pin 23x8	Each	30 Pack						

31	2 x 1 ½ mirror	Each	100 Nos						
32	1 ¾ mirror screw	Each	450 Nos						
33	Stainless steel mesh (5 ft.) length	Each	3 Roll						
34	2" screw (45x8)	Each	5 Box						
35	½ " star screw (Black)	Each	2 Box						
36	¾ L aluminium curtain bracket	Each	50 Set						
37	Aluminium curtain rod	Each	300 ft.						
38	5" brass handle	Each	50 Nos						
39	Drawer handle single screw round	Each	50 Nos						
40	4" handle metal	Each	50 Nos						
41	Aluminium towel rod 2 ft. length	Each	50 Nos						
42	Brass night latch	Each	5Nos						
43	Brass hasps and staples (safety type) 115mm	Each	100Nos						
44	Brass hasps and staples (safety type) 90mm	Each	100Nos						
45	150mm floor door stopper	Each	100Nos						
46	Brass mortice latch and lock100X65- 6leverspair of brass lever handles	Each	5Nos						
47	Bright finished or black enameled SS butt hinges 125X65X1.90mm	Each	20Nos						
48	Bright finished or black enameled SS butt hinges 100X58X1.90mm	Each	50Nos						
49	Bright finished or black enameled SS butt hinges	Each	50Nos						

	75X47X1.80mm								
50	Nickel plated MS piano hinges 1mm tk35mm wide	Each	4Nos						
51	Bright finished or black enameled MS screws 50mm	Each	10Nos						
52	Bright finished or black enameled MS screws 40mm	Each	10Nos						
53	Bright finished or black enameled MS screws 30mm	Each	10Nos						
54	Bright finished or black enameled MS screws 25mm	Each	10Nos						
55	Bright finished or black enameled MS screws 20mm	Each	10Nos						
56	Bright finished or black enameled MS bolts & nuts 50X6mm	Each	1Kg						
57	SS sliding door bolt 300X16mm	Each	50Nos						
58	SS sliding door bolt 250X16mm	Each	50Nos						
59	Anodised aluminium tower bolt (barrel type) 200X10mm	Each	20Nos						
60	Anodised aluminium tower bolt (barrel type) 200X10mm	Each	20Nos						
61	Anodised aluminium tower bolt (barrel type) 200X10mm	Each	20Nos						
62	Anodised aluminium handles 125mm with plate 175X32mm	Each	10Nos						
63	Anodised aluminium handles 100mm with plate 150X32mm	Each	10Nos						
64	Anodised aluminium handles	Each	10Nos						

	75mm with plate 125X32mm								
65	Anodised aluminium handles 50cm long 100X3.15mm	Each	10Nos						
66	Block board construction flush door lipping	Each	10M						
67	Wire nails	Each	5Kg						
68	Steel wire nails	Each	5Kg						
69	Wire mesh(rabbit)SS	Each	100M						
70	Flot glass sheet of nominal thickness 4mm (weight not less than 10kg/sqm)	Each	10Sqm						
71	Flot glass sheet of nominal thickness 5.5mm (weight not less than 13.50kg/sqm)	Each	10Sqm						
72	Flot glass sheet of nominal thickness 16mm thick	Each	10Sqm						
73	Plywood 5 ply with commercial ply on both faces 16mm thick(8X4)	Each	2Nos						
74	Brass cupboard lock 6levers 75mm	Each	10Nos						
75	Hydraulic door closer tubular type aluminium section body	Each	50Nos						
76	Anodised aluminium hanging type door stopper	Each	50Nos						
77	PVC switch lock of 100mm length	Each	10Nos						
78	Pair of anodized aluminium lever handles for 100mm mortiselatch & lock	Each	20Nos						
79	Glass sheet (pin headed)	Each	10Sqm						

	4mmtk								
80	PTMT towel rail(450mm)	Each	10Nos						
81	PTMT towel rail(600mm)	Each	10Nos						
82	Stainless steel screws 50mm	Each	2Box						
83	Stainless steel screws 40mm	Each	2Box						
84	Stainless steel screws 30mm	Each	2Box						
85	Stainless steel screws 20mm	Each	2Box						
86	Telescopic drawer channels 300mm long	Each	30Set						
87	100mm mortice lock with 6 levers of aluminium door	Each	10Nos						
88	Nylon bush 2"	Each	20Nos						
89	Nylon bush 1 1/2 "	Each	20Nos						
90	Nylon bush 1"	Each	20Nos						
91	Nylon bush 3/4 "	Each	20Nos						
92	Nylon bush 1/2 "	Each	20Nos						
93	Fan hook (hanger fastener) 12mm dia	Each	25Nos						

(Signature of Authorised Person)

(Name)

(Designation)

Name of Firm/Company/Agency

Contact Details

**NAME OF THE OFFICER AND DESIGNATION
ADDRESS
Email and Tel. No.**

TO WHOM IT MAY CONCERN

This is to certify that M/s _____ has provided the services of _____(Number) _____ (designation), _____ (Number) _____ (designation) and _____ (Number) _____ (designation) _____ in Ministry/Department/Office of _____ (Building Name) during the period _____ to _____. The monthly rates for each category were as follows :

- (a)
- (b)
- (c)

The performance of the company was found to be satisfactory and it was able to render the services as per contractual obligations.

(Name of Officer)
Designation

Signature of authorized person

Date:

Place:

Seal

Format of Experience certificate

Project Name	Name of the Employer*	Description of work	Contract No.	Value of Contract (Rs. In Lakhs)	Date of issue of work order	Stipulated period of completion	Actual date of completion	Remarks explaining reasons for delay & work completed)

* Attach certificate(s) of payments.

** Immediately preceding the financial year in which bids are received.

DECLARATION

From:-

M/s.....

.....

.....

To

The Executive Engineer,
Engineering Wing,
Pondicherry University,
R.V.Nagar, Kalapet,
Puducherry – 605 014.

1. I, _____ Son / Daughter / Wife of Shri _____ Proprietor/Director authorized signatory of the agency/Firm, mentioned above, is competent to sign this declaration and execute this tender document;

2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;

3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

I/We further undertake that none of the Proprietor/Partners/Directors of the Agency/agency was or is Proprietor or Partner or Director of any Agency with whom the Government have banned /suspended business dealings. I/We further undertake to report to The Executive Engineer, Engineering Wing, Pondicherry University, Puducherry immediately after we are informed but in any case not later 15 days, if any Agency in which Proprietor/Partners/Directors are Proprietor or Partner or Director of such a Agency which is banned/suspended in future during the currency of the Contract with you.

Yours
faithfully,

(Signature of the Bidder)

Date:

Name:

Place:

Designation

Seal of the Agency

Address:

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

(To be executed by any scheduled bank, on a non-judicial stamp paper under bank's covering letter mentioning address of the bank)

To,
The Finance officer, Pondicherry University,
Puducherry – 605 014.

In consideration of Pondicherry University, Puducherry [hereinafter referred to as Pondicherry University', which expression unless repugnant to the context and meaning thereof shall include its successors and assigns] having agreed to exempt M/s _____ [hereinafter referred to as 'supplier /contractor' which expression unless repugnant to the context and meaning thereof shall include its successors and assigns] from depositing with Pondicherry University a sum of Rs. _____ (Rupees _____) towards security / performance guarantee in lieu of the said contractor having agreed to furnish a bank guarantee for the said sum of Rs. _____ (Rupees _____) as required under the terms and conditions of contract / work order no _____ dated _____ [hereinafter referred as the order'] placed by Pondicherry University on the said supplier /contractor. We, _____ the bank [hereinafter referred to as 'the bank' which expression shall include its successors and assigns] do hereby undertake to pay Pondicherry University an amount not exceeding Rs. _____ (Rupees _____) on the demand made by Pondicherry University on us due to a breach committed by the said supplier /contractor of the terms and conditions of the contract /order.

1. We _____ the bank hereby undertake to pay the amount under the guarantee without any demur merely on a demand from Pondicherry University stating that there is a breach by the supplier / contractor of any of the terms and conditions contained in the order or by the reasons of the supplier's / contractor's failure to comply with the terms and conditions as stipulated in the order or amendment(s) thereto. The demand made on the bank shall be conclusive as to the breach of the terms and conditions of the order and as regard to the amount due and payable by the bank under this guarantee, notwithstanding any dispute or disputes raised by the said supplier / contractor regarding the validity of such breach and we agree to pay the amount so demanded by Pondicherry University without any demur. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____ (Rupees _____).

2. We, the bank further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said order and that it shall continue to be enforceable till the dues of Pondicherry University under or by virtue of the said order have been fully paid and its claim satisfied or discharged or till Pondicherry University certifies that the terms and conditions of the order have been fully and properly carried out by the supplier / contractor and accordingly discharge the guarantee.

3. We the bank, undertake to pay to Pondicherry University, Puducherry any money so demanded notwithstanding any dispute or disputes raised by the said supplier /contractor in any suit or proceedings pending before any court or tribunal relating thereto as our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the said supplier / contractor shall have no claim against us for making such payment.

4. We _____ the bank further agree that Pondicherry University, Puducherry shall have full liberty, without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the order / contract or to extend time of performance by the said supplier / contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Pondicherry University, Puducherry against the said supplier / contractor and to forbear or enforce any of the terms and conditions relating to the order and shall not be relieved from our liability by reason of any such variation or extension being granted to the said supplier / contractor or for any forbearance, act or omission on the part of Pondicherry University, Puducherry or any indulgence by Pondicherry University, Puducherry to the supplier / contractor or by any such matter or thing whatsoever which under the law relating to sureties would but for this provisions have effect of so relieving us.

5. Our liability under this guarantee is restricted to Rs. _____ (Rupees _____) and shall remain in force up to _____ unless demand or claim under this guarantee is made on us in writing within 6 months from the date of expiry viz. _____. We shall be discharged from all liabilities under this guarantee thereafter.

6. This guarantee will not discharge due to change in the constitution in the bank or the said supplier / contractor.

7. The bank hereby agrees to address all the future correspondence in regard to this bank guarantee to The Finance officer, Pondicherry University.

8. We, _____ the bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Pondicherry University in writing.

Signed on the _____ day of _____

Signature

For the Bank

Witness:

Name(s) & Designation(s)

Name & Address